



Star Club

Calisthenics Victoria Inc.



STAR 3 CHECKLIST

ADMINISTRATION AND GOVERNANCE

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
All committee members (or principals, if principal run club) have completed the ASC Child Protection, Harassment and Discrimination online courses	Provide copy of certificates	» ASC Learning Portal	<input type="checkbox"/>
Minimum of two (2) Committee of Management / Section Managers have completed the ASC Complaints handling course	Provide copy of certificates	» ASC Learning Portal	<input type="checkbox"/>
Club has a complaint handling process for managing complaints at a club level	Provide copy of Complaints Handling Process	» Complaint Handling Process template	<input type="checkbox"/>
Club has suitable Financial Management Plan and Policy in place.	» Provide copy of budget » Provide copy of Financial Management Policy/ statement	» Club Budget template » Club Financial Management Policy template	<input type="checkbox"/> <input type="checkbox"/>
Club has a Fundraising policy	Provide copy of Fundraising Policy	» Fundraising Policy template	<input type="checkbox"/>
Club uses CVI Injury Reporting Form to report all to member injuries	<input type="checkbox"/> Yes <input type="checkbox"/> No	» CVI Injury Reporting Form	

DEVELOPMENT

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has a Team Selection Policy and Procedure	Provide Team Selection Policy and outline selection process.	» Team Selection Policy template	<input type="checkbox"/>
Club has a clear and transparent process to appoint coaches	Provide outline of coach appointment process	» Coach Appointment Process template	<input type="checkbox"/>
Club applies for grant funding	Provide details of any grants applied for in the previous two years.	» Potential grant opportunities information	<input type="checkbox"/>
Club has a strategy to retain members	Provide details of retention strategies	» Retention Strategies information	<input type="checkbox"/>

COMMUNICATION

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has an internal communication plan	Provide copy of Communication Plan	» Communication Plan template	<input type="checkbox"/>

MARKETING AND PROMOTION

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has an annual marketing plan	Provide copy of Marketing Plan	Marketing Plan template	<input type="checkbox"/>



Calisthenics Victoria Inc.

VICSPORT

NEED HELP? GET IN TOUCH

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📞 9562 6399

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🌐 www.calisthenics.asn.au

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