

Volunteer Position Descriptions

Timer

Purpose of Role

Delivering a fantastic CVI State Championships occurs with a collaboration of volunteers delivering on their duties and responsibilities relevant to their positions. Timers are a critical role that supports the supervisor and adjudicator/s to ensure a safe competition.

Reporting Relationships

CVI State Championships Supervisor

Nature of Position

The Timer volunteer supports the adjudicators and ensures the competition and teams are complying by all relevant competition bylaws.

Duties and Responsibilities

- Be present at venue 30 minutes prior to commencement of section.
- Timer 1 will be responsible to coordinate all aspects of the timing table with assistance from Timer 2.
- Ensure times for each item are recorded.
- Complete results book and grading sheets.
- For each team championships maintain running tally of aggregate points.
- Advise adjudicators immediately of any breach in timing which will incur a penalty.
- Advise MC (or Supervisor) immediately of any breaches of timing or rules, providing specific information as to the breach and request that the coach be advised prior to completion of the section.
- Liaise with DVD operator for adjudicator reviews as required.
- Send results for social media to nominated person throughout the competition.
- At completion of the section
 - Team – identify aggregate and reserve aggregate winners and prepare information slip for MC
 - Finalise and collate all crit sheets and collect DVDs
 - Distribute crits and DVDs in foyer – Teams to Coach only, Solos to competitor, parent or coach only

Qualifications

- Online Education Platform – Timer
- Completion of CVI Timers Course
- AASC Inclusive Education Course

Practical Experience

- Experience across the volunteer roles at CVI State Championships
- Knowledge and understanding of Calisthenics
- Specific understanding of State Championships competitions processes
- Demonstrated experience of working with people with a disability (preferred).

Interpersonal and Communication Skills

- High degree of competency of oral communication skills.
- Capacity to work independently and as an effective member in the volunteer team.
- High level of interpersonal skills to develop and maintain effective communication with the broad cross section Calisthenic stakeholders.

Other Skills and Qualities

- Demonstrated ability to manage multiple tasks.
- Ability to motivate and empower staff, volunteers and members.
- Ability to maintain confidentiality and identify with the philosophy of CVI's mission.
- Ability to solve problems and use initiative.