



STAR 4 CHECKLIST

ADMINISTRATION AND GOVERNANCE

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has a current Strategic Plan	Provide copy of Strategic Plan	» Strategic Plan template	<input type="checkbox"/>
Club has a Risk Management Plan	Provide copy of Risk Management Plan	» Risk Management Plan template	<input type="checkbox"/>
Club has a Health and Safety Policy	Provide copy of Health and Safety Policy	» Health and Safety Policy template	<input type="checkbox"/>
All committee members (or principals, if principal run club) have clearly defined roles and responsibilities	Provide copy of Position Descriptions	» Committee Position Description templates	<input type="checkbox"/>

DEVELOPMENT

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has a Volunteer Management Plan	Provide copy of Volunteer Management Plan (This should include recruitment, induction, training and roles and responsibilities)	» Volunteer Management Plan template	<input type="checkbox"/>
Committee members complete professional development, outside of coaching seminars	Provide evidence of upskilling volunteers for personal and club development	» Committee Professional Development opportunities information sheet	<input type="checkbox"/>
All coaches have completed the ASC Child Protection, Harassment and Discrimination online course	Provide copy of certificates	» ASC Learning Portal	<input type="checkbox"/>

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
There are succession plans in place for coaches	Provide copy of club Succession Plan	» Succession Planning information sheet	<input type="checkbox"/>
Club assists coaches to gain accreditation and organise professional development	Provide evidence of providing ongoing professional development for coaching staff	» Coach Professional Development opportunities information sheet	<input type="checkbox"/>

COMMUNICATION

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has established an active relationship with local media	Provide details on relationship	» How to build a relationship with the media factsheet	<input type="checkbox"/>

MARKETING AND PROMOTION

Measure	Evidence	CVI Support Resources available	Attached? <input checked="" type="checkbox"/>
Club has a defined vision	Explain how the clubs vision is incorporated and communicated to members	How to create a club vision document	<input type="checkbox"/>



Calisthenics Victoria Inc.

VICSPORT

NEED HELP? GET IN TOUCH


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