



**Calisthenics Victoria Incorporated (CVI)
Club SmokeFree Policy**

Version Control, Change History and Distribution

Version Control

Document Name:	Club SmokeFree Policy
Prepared by:	
Endorsed by:	
Date Endorsed:	2002
Version:	1.0
Review Date:	November 2018

Change History

Amendment Date	Version No.	Page No(s) replaced	Description of change

Distribution: All membership via soft copy and downloadable from CVI Website Policy Bank

Rationale

TheCalisthenics Club/College recognises that Environmental Tobacco Smoke (ETS) is hazardous to health and that non-smokers should be protected from exposure to tobacco smoke.

Accordingly, the Club has developed the following policy to apply to all Club facilities, functions, meetings and activities from April 1, 2002. This policy applies to all members, administrators, coaches, volunteers and visitors of the Club when representing the Club or attending any Club facilities, functions, meetings or activities.

Facilities

- All Club facilities to be 100% smokefree.
- All Change Rooms and Toilet Blocks for the team to be 100% smokefree.
- Any indoor eating areas of the team to be 100% smokefree.
- Cigarettes will not be sold (including from vending machines) at any time at the Club facilities.
- Club to provide smoking area outside the facility away from view and clear of facility.

Functions

- All official Club functions (including dinners, fund-raising events, meetings, social occasions) to be 100% smokefree.
- Invitations, menus etc. to reinforce smokefree status of event.
- Ashtrays will be removed from function rooms where Club functions are held.
- Cigarette butt bins will be supplied in smoking area, encouraging smokers to dispose of cigarettes before entering indoor areas.

Club Representatives

- All Club members and volunteers to refrain from smoking whilst acting in an official capacity.
- Club members will refrain from smoking whilst in Club uniform.
- Club coaches will remain smokefree whilst acting in an official capacity.

Education / Promotion

- The Club recognises that it has a role to play in educating members about the benefits of implementing a smokefree policy, and will endeavour to provide appropriate information and resources to assist in this process.
- The Club will publish a copy of its Smokefree Policy in its newsletter and display at facility.
- The Club will utilise PA announcements at concerts/functions to promote the Smokefree policy to patrons and guests.

Non-compliance

- All Club officials will oversee the Smokefree Policy at all Club functions and activities.

Non-compliance with the policy will be handled according to the following process:

1. Explanation of the Club’s policy on smoking to person, including the identification of areas in which smoking is allowed.
2. In the case of continued non-compliance with the policy, Club officials will use their discretion as to the steps to be taken, which may include asking the person to leave the premises or function.

Review

- The Club’s Smokefree Policy will be monitored on a regular basis and reviewed on an annual basis.

Endorsement

- The Club’s Smokefree Policy needs to be approved by Calisthenics Victoria Incorporated.

Signed on behalf of Club:

Date: